



EXAM RESULTS / RE-SITTING APPEAL FORM

Instructions to Students:

1. Student must submit the Exam Results/Re-sitting Appeal Form within 7 days from the date of release of examination results.
2. A non-refundable Appeal Service fee of S\$100.00 per examination paper should accompany the appeal form.
3. Candidates will have no access to their examination answer scripts.
4. Release of appeal/re-sitting results will be within 3 weeks from the close of the exam result/re-sitting appeal period.

Section A: (To be completed by the student)

Name of Student :		FIN No/SID :	
Email :		Contact No. :	
Course Enrolled :			
Assessment Date :			
Module Name :			
Reason for Exam Results/Re-sitting Appeal:			



Signature :		Date:	
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For Official Use Only

<i>To be completed by Academic Department</i>		<i>To be completed by Finance & Admin Department</i>	
Form Received Date:		Receipt No. :	
Name, Designation & Signature:		Name, Designation & Signature:	

Part 1: Re-marking / Re-sitting Result Records

Module		Module results after appeal	
Marker's Comments, where applicable :			
Marker's Name & Signature:		Date:	
HOD's Comments :			
HOD's Name & Signature:		Date :	

Part 2: Approval by Examination Board

Examination Board Comments, where applicable :	
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Examination Board * approves/does not approve the result presented.

Examination Board Name & Signature:		Date:	
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**Delete where appropriate*