



\*Please tick  where appropriate. 请在适当处(格子)打勾。

\*Please put "n/a" where it is not applicable. 请在不适用处填上“n/a”。

\*Please delete where appropriate

Please affix  
a recent passport size  
photograph  
请附上 1 张  
护照型近照

## COURSE APPLICATION FORM 课程申请表

**COURSE APPLIED FOR** 报读课程

**COURSE INTAKE (Month/Year)** 开课时间

**AGENT/REFERRAL INFORMATION (IF APPLICABLE)** 代理资料(若有)

English Name as in NRIC/Passport of Agent or Referral 招生代理或介绍人英文名	Name of Agency (if applicable) 代理公司(若有)
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### A. APPLICATIONS DETAILS 申请资料

New Application 新申请  
 Transferred From Other Schools 转学

\*Please fill in the following details if you are transfer in from other schools 请填写以下信息如您是转学生

Name of Current School 当前学校

Student Pass No. 学生证号码

Student Pass Expiry Date 学生证有效日期

### B. PERSONAL PARTICULARS 个人资料

English Name as in NRIC/Passport 英文名		Chinese Name as in NRIC/Passport 中文姓名 (与身份证或护照一致)	
Alias (If any) 曾用名 (若有)			
Nationality 国籍	NRIC No. / FIN No 身份证号码	Country of Birth(Country/Province) 出生地(国家/省)	
Birth Cert. No. 出生医学证书编号	Expiry Date of Employment/Dependent's Pass if any (DD/MM/YYYY)	Occupation 职业	
Passport No. 护照号码	Passport Issue Date 护照签发日期	Passport Expiry Date 护照有效日期	
Date of Birth 出生日期 (DD/MM/YYYY)	Age 年龄	Gender 性别 <input type="checkbox"/> Male 男 <input type="checkbox"/> Female 女	Marital Status 婚姻状况 <input type="checkbox"/> Single 未婚 <input type="checkbox"/> Married 已婚 <input type="checkbox"/> Divorced 离婚 <input type="checkbox"/> Others 其他 : _____
Religion 宗教			Race 种族 <input type="checkbox"/> Chinese 华人 <input type="checkbox"/> Malay 马来人 <input type="checkbox"/> Indian 印度人 <input type="checkbox"/> Others 其他 : _____

**C. CONTACT DETAILS 联络详情**

Address In Singapore 新加坡本地地址	Postal Code 邮编
Address In Home Country 国籍所在地联系地址	Postal Code 邮编
Mailing Address 通信地址 <input type="checkbox"/> Please tick, if mailing address is the same as the home country address 如果和国籍所在地地址一致请打√	
Email Address 电子邮箱	Contact No. 联络电话 Singapore Tel(Mobile) 新加坡手机号码

**D. EMERGENCY CONTACT 紧急事件联系**

Name In English 英文名	Name In Chinese 中文名	Relationship to Applicant 关系
Contact No. 联络电话		
Address 地址		Email Address 电子邮箱

**E. ACADEMIC AND PROFESSIONAL QUALIFICATION (INCLUDE COURSES ATTENDED IN SINGAPORE)****学历与专业资格 (包括曾在新加坡上的课程与专业)**

Name of School 学校名称	Country/Province 国家/省	Study Period 就读期间		Qualification Awarded 毕业学历	Certificate No. 证书编号
		From 入学时间 DD/MM/YYYY	To 毕业时间 DD/MM/YYYY		

**F. APPLICANT'S PARENTS/GURDIAN 申请者父母/监护人**

English Name as in NRIC/Passport 姓名 (与身份证或护照一致)	NRIC/FIN No. 身份证/准证号码	Relationship 关系	DOB 出生日期 DD/MM/YYYY	Nationality 国籍	Occupation 职业	Monthly Income (\$\$) 月收入



**G. APPLICANT'S SIBLINGS 申请者的兄弟姐妹**

English Name as in NRIC/Passport 姓名 (与身份证或护照一致)	NRIC/FIN No. 身份证/准证号码	Relationship 关系	DOB 出生日期 DD/MM/YYYY	Nationality 国籍	Occupation 职业

**H. APPLICANT'S SPOUSE (IF APPLICABLE) 申请者的配偶(若有)**

English Name as in NRIC/Passport 姓名 (与身份证或护照一致)	NRIC/FIN No. 身份证/准证号码	DOB 出生日期 DD/MM/YYYY	Nationality 国籍	Occupation 职业

**I. APPLICANT'S EMPLOYMENT HISTORY(IF ANY) 申请者工作经验(如有)**

Name of Company 公司名称	Country 国家	Monthly Income 月收入	Period of Working 工作时期		Position Held 职位	Nature of Duties 职责
			From 从 DD/MM/YYYY	To 至 DD/MM/YYYY		

**J. FINANCIAL STATUS (IF APPLICABLE) 经济状况 (如有)**

Savings 储蓄	Applicant 申请人	Applicant's Father 父亲	Applicant's Mother 母亲	Applicant's Spouse 配偶
Fixed Deposit /Bank Statement (SGD) (定期存款/银行流水)				

**K. LIST OF COUNTRIES WHICH APPLICANT HAS RESIDED 请列出申请人有居住的国家**

Have you resided in any country for one year or more during the last 5 years ?  Yes  No  
申请者是否曾在过去五年内其他国家居住超过一年？

If above answer is 'Yes' Please list of countries in which applicant has resided for one year or more during the last 5 years :

Remark, please give details below (in chronological order)

备注: 如以上答案为“是”，请在下面详细说明(按时间前后顺序)

Country 国家	Period of Stay 居住时间		Address 地址
	From 从	To 至	



<b>L. ANTECEDENT 个人情况了解</b>			
1. Have you ever been refused entry into or deported from any country, including Singapore? 你是否曾经被某国家拒绝入境或被驱逐, 包括新加坡?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
2. Have you ever been convicted in a court of law in any country, including Singapore? 你是否你是否曾经在某国家被判有罪, 包括新加坡?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
3. Have you ever been prohibited from entering Singapore? 你是否曾经被禁止进入新加坡?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
4. Have you ever entered Singapore using a different Passport or Name? 你是否曾经用其他姓名进入新加坡?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If any of these answers is 'Yes', please give details below : 如果其中任何一个答案为“是”，请在下面详细说明：			
<b>M. APPLICANT'S ACCEPTANCE AND DECLARATION 申请者承诺和声明</b>			
<ul style="list-style-type: none"><li>I Confirmed and declare that all the information furnished by me in the application is true and accurate. 本人谨此声明自己所呈交的申请材料和信息一切属实。</li><li>I acknowledge that I have been briefed on pre-course counselling. 我已被详细告知学前辅导所有内容。</li><li>I consent / do not consent to the use of my information, photograph, voice, likeness and image for course administration purposes as well as for marketing and advertisement purposes by Elmwood International College. 我同意 / 不同意* 使用我的个人信息, 照片, 声音, 肖像和图像作为学院的教学管理的目的, 以及市场和广告的目的。</li><li>I understand that Application fee is non-refundable. 本人清楚报名费将不予退还。</li><li>All payment should be made payable to 'Elmwood International College Pte. Ltd.'. 所有款项必需支付到' Elmwood International College Pte. Ltd.'。</li></ul>			
<b>Date 日期</b>	<b>Signature 签名</b>		



## N. CONFIDENTIALITY POLICY 保密政策

All information gathered in this form will be kept strictly confidential by Elmwood International College.  
学院保密所收集的一切学生相关资料。

Elmwood International College undertakes not to divulge students' personal information to any third party unless requested by government agencies.

学院承诺非相关政府机构要求，不会将学生信息泄露给第三方。

In the event that Elmwood International College intends to use any information beyond its original intent, Elmwood International College must seek a written permission from the student.

如果学院在某些情形下需要使用学生信息，需征得学生许可。

## O. DOCUMENT CHECKLIST 检查清单

- Completed Pre-Course Counselling 完整的《学前辅导》
- Completed Course Application Form 完整的《课程申请表》
- 1 Softcopy Passport-size Photograph 1 张电子版护照型照片（白色背景）
- Certificate and Notarized Copies of Highest Education Certificates and Transcripts  
最高学历和最高成绩公证
- Parent's Statement of Working (if applicable) 父母工作证明（如需）
- Documentary Evidence of Financial Ability (if any) 银行存款证明（如有）
- Proof of English Placement Test or IELTS or TOEFL Score sheet (if necessary)  
英文水平测试试卷或雅思或托福成绩单(如需)

\*NOTE: Documents not in English must be accompanied by an official translation

\*注：以上文件若非英文,请提供官方英文翻译版本。



**FOR OFFICIAL USE ONLY 只限学校使用**

**STUDENT SELECTION**

Conduct of Pre-course Counselling Yes      No	Conducted By: Date:			Checked and Hand Over to Student Service Staff : Date:
Originality of Document Verification	Checked By: Date:			
Meet Minimal English Entry Requirements	YES NO	Placement Test Score	Checked By Marketing Staff: Date:	Approved By Academic Head: Date:
Meet the Academic Entry Requirements	YES	NO		
Meet Course Entry Requirements	YES	NO		
Application Fee: YES      NO	Receipt No.:			
Received By:	Date:			
Checked By:	Date:			

**Adherence to Selection Procedure?**

Yes / No

Reason if No:

Name & Designation: Ahja Linggi (Head, ACE)	Signature:	Date:
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**Management Approval on Selection**

Approve      Reject

Reason for Rejection:

Name & Designation: Calvin Lim (Principal)	Signature:	Date:
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